

President: Prof D Sereni (France)  
1<sup>st</sup> Vice President: Prof A Malliani (Italy)  
2<sup>nd</sup> Vice President: Prof S Lindgren (Sweden)  
Secretary General: Dr C Davidson (United Kingdom)  
Treasurer: Dr J W F Elte (Netherlands)  
Past President: Prof J Merino (Spain)

# EFIM



Dr L H van Hulsteijn  
Netherlands Association for Internal Medicine (NIV)  
Lomanlaan 103, Postbus 20066  
3502 LB Utrecht, THE NETHERLANDS  
Tel: +31 30 2823380 Fax: +31 30 2882298  
e-mail: L.vanhulsteijn@bernhoven.nl

4 April 2005

Distribution: EFIM Administrative Council, EFIM Executive Committee

Dear Colleagues

**Re: EFIM Quality of Care**

Further to our recent EFIM meeting in London, I would like to ask for your help in forwarding the process of obtaining evidence-based guidelines on Quality of Care that have been developed by all national societies. If there are any from your society, please complete the attached questionnaire and send me the guidelines available in your society – preferably by e-mail.

The AGREE website: [www.agreecollaboration.org](http://www.agreecollaboration.org) sets out the criteria.

Here you will find a list of 13 Translations. I would be grateful if you could have a look at any in your national language to see how they might be developed.

Also as discussed in London there are two documents that we would like made available as widely as possible:-

1. *Gold Standard for quality in practising internal medicine - rule of ten*
2. *Immediate Discharge Document (IDD) - rule of twelve*

These are attached, and I ask for your assistance in implementing these guidelines by posting them on your national society websites. Any suggestions for improvement will be welcomed.

Kind regards

Yours sincerely

L Harry van Hulsteijn  
Chairman: EFIM Quality of Care Working Group  
E-mail: [L.vanhulsteijn@bernhoven.nl](mailto:L.vanhulsteijn@bernhoven.nl)

Enclosures:

1. Gold Standard – rule of ten
2. Immediate Discharge Document – rule of twelve
3. Short Questionnaire for completion by all national societies